



Union Congregational Church of Amesbury

www.amesburyunion.org * 978-388-0631



350 Main Street
Amesbury, MA 01913

Rental Fees

SPACE	FEE
Sanctuary Only Per Hour	\$50
Social Hall Only Per Hour	\$50
Sanctuary and Social Hall Per Hour	\$100
Refundable Damage/Cleanup Deposit	\$50
Base Deposit (Goes Toward Rent)	\$50
Kitchen Per Social Hall Event* (No Food/Drink in Sanctuary)	\$50
Add-ons	
Digital Video of Sanctuary Event	\$25
Live-Stream of Sanctuary Event (Church website)	\$50
(Live-Stream includes digital recording of event)	
* Kitchen use for caterer only	Updated 3/26/2022

Renters agree to all the provisions listed herein and in The Rental Agreement Document by signing both documents.

Renter's Name						
Renter Contact Information						
Space Requested	Sanctuary		Hall		Kitchen	
Add-Ons	Video		Live-Stream			
Type of Event						
Date Paid	Check #					
Signature:						

NOTE:
ALL EVENTS MUST COMPLY WITH CURRENT/UPDATED MA COVID ADVISORIES



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Renters agrees to the following:

Leave the premises in the same condition in which you found it including:

1. Keeping area free of litter and debris.
2. Assume full liability for any damage to building, equipment of grounds.
3. Return all chairs and tables to their original location.
4. No fixtures shall be attached to any part of the building without prior approval of the Church Council.
5. Any items, food or material brought onto the church property by or for the renter shall be removed when the event is over.

Safety Requirements:

1. No Smoking and No vaping on the church premises.
2. No alcohol on church premises without the express written approval of the Church Council.

Additional Requirements:

1. Use only the space or spaces named in the agreement.
2. Indemnify and hold harmless The Union Congregational Church, its congregation, and staff from any liability due to the use of said space by the renter.
3. The Union Congregational Church reserves the right to cancel this agreement if in its own sole opinion any of these provisions are violated in any manner.
4. The renter is responsible for security of the premises and all of its contents at all times and is to prohibit the entry of unauthorized persons.
5. Political, commercial, or fund-raising events require prior approval by the Church Council.
6. No pet, other than certified service dogs are allowed in church buildings.

Kitchen Usage:

1. Use of the kitchen is restricted to third party professional catering companies who will provide a certificate of insurance to the Church Council prior to the event.
2. A permit to serve food must be obtained, prior to the event, from the Amesbury Board of Health.
3. A person certified in anti-choking procedures must be present at all events of 25 people or more.

Capacity:

1. The Maximum capacity of the combined spaces is not to exceed 160 persons.

Signature:

Renter agrees to all the provisions listed herein and any additional agreements attached by signing below.

Renters Name (Print)	
Renters Signature	
Date	

Updated: 3/26/2022

NOTE:

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